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| Coat%20of%20Arms | **PUBLIC ACCOUNTS COMMITTEE** |
| **NATIONAL PARLIAMENT OF SOLOMON ISLANDS**  **P.O Box G 19 Honiara, Solomon Islands**  **Telephone: 28520/ 24323** |

**Sample Generic Submission Template**

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| **Organisation** |  | | **Acts Operating under** | | |  | |
| **Regulations** |  | | | | | | |
| **Size of Organisation** | **Finance** | | | |  | | |
|  | **Revenue** | | | |  | | |
|  | **Expenditure** | | | |  | | |
|  | **Assets [for SOEs/Statutory Agencies]** | | | |  | | |
|  | **Liabilities [for SOEs/Statutory Agencies]** | | | |  | | |
|  | **Net Assets/(Deficit) [for SOEs/Statutory Agencies]** | | | |  | | |
|  | **Number of staff** | | | |  | | |
| **Subsidiaries** |  | | | | | | |
| **Vision Statement** |  | | | | | | |
| **2016 Priority areas** |  | | | | | | |
| **Budgetary Analysis** | **Recurrent Bids Submitted to Budget**  (Total Value) | **Recurrent Bids Cut from Budget**  (Individual Votes) | | **Impact of Cut Bids**  (What will you NOT be able to do because of these cuts) | | **Recurrent Bids Not Sought But Received**  ( Individual Votes) | |
|  |  | |  | |  | |
| **Budgetary Analysis** | **Development Bids Submitted**  (Total Value) | **Development Bids Cut**  (Individual Votes) | | **2015 Development Bids Spent**  (How much did you spend on Individual Votes) | | **Reasons for Under-expenditure [if any]**  ( Individual Votes) | |
|  |  | |  | |  | |
| **Recommendations**  (What issues do you think the PAC should include in its report to Parliament) |  | | | | | | |
| **Final Comments**  (Any other matters you wish to bring tio attention of Committee) |  | | | | | | |
| **Permanent Secretaries only** | **Please indicate ‘YES’ or ‘NO’ where appropriate** | | | | | | |
| Do you have in place in preparations for the Committee of Supply the briefing notes for your Ministers on the Ministry’s Budget Allocation? | | | | | |  |
| Would you be able to provide and table the above documents as submissions during your appearance to the PAC hearing on your Budget? [IF YES, please attach] | | | | | |  |